

## **BURNLEY BOROUGH COUNCIL**

### **NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS**

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive (unless otherwise stated) mainly during the months of October 2022 and onwards, published by 27<sup>th</sup> September 2022. Due to circumstances, these decisions could also be taken by Officers using urgency powers.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

<b>Matter for Decision</b>	<b>Purpose</b>	<b>Key Decision – Yes or No</b>	<b>Anticipated date of decision</b>	<b>Public or Private report. If Private give reasons</b>	<b>List of documents to be submitted including any background papers</b>	<b>Contact person &amp; Executive Portfolio</b>
Cultural Strategy	To consider a report on a Cultural Strategy	Yes	December 2022	Public	Report setting out Key Issues	Simon Goff  Head of Green Spaces and Amenities  Executive Member for Community and Environmental Services
Council Tax Support Consultation	To consider a report on the consultation relating to proposed changes to current levels of council tax support."	Yes	October 2022	Public	Report setting out the key issues	Howard Hamilton-Smith – Head of Finance & Property  Executive Member for Finance and Performance

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Strategic Risk Register	To approve the Strategic Risk Register	Yes	October 2022	Public	Recommendation from Audit & Standards Committee	Ian Evenett Internal Audit Manager Executive Member for Finance and Performance
Rough Sleeping Initiative	To consider a report on the Rough Sleeping Initiative	Yes	October 2022	Public	Report setting out the key issues	Paul Gatrell Head of Housing & Development Control  Executive Member for Housing & Development Control
Planning for Health Supplementary Planning Document (SPD)	To consider a report on the adoption of the Planning for Health SPD in the light of the responses received to consultation on the draft SPD.	Yes	October 2022	Public	Report setting out the key issues.	Elizabeth Murphy Planning Policy Manager  Executive member for Economy and Growth

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Residential Extensions Supplementary Planning Document (SPD)	To consider a report on the adoption of Residential Extensions SPD in the light of the responses received to consultation on the draft SPD.	Yes	October 2022	Public	Report setting out the key issues.	Elizabeth Murphy Planning Policy Manager  Executive member for Economy and Growth
Empty Homes Programme – Various CPOs	To consider a report on the approval of various CPOs to bring long term empty properties back into use.	Yes	October 22	Public	Report with key information and recommendations	Clare Jackson Private Sector Housing Manager  Housing and Development Control Executive Member for Housing and Development Control

Meetings of the Executive will be held on the following dates: 28<sup>th</sup> October, 30<sup>th</sup> November 2022 and 19<sup>th</sup> January 2023. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting. All meetings are usually held at the Town Hall.

This Notice will be further updated by the following dates: 1<sup>st</sup> November and 13<sup>th</sup> December.

A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private. If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Catherine Waudby, Head of Legal and Democratic Services, Town Hall, Manchester Road, Burnley BB11 9SA.

E-mail: [cwaldby@burnley.gov.uk](mailto:cwaldby@burnley.gov.uk)

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